



PARENT HANDBOOK – 2025

This document contains important information for Camp Families! Please read and familiarize yourself with this information.



New Drop-Off/Pick-Up Locations on Campus



Please note the new camper drop-off and pick-up procedures and traffic flow, found on pages 8 & 9. Staff members will be on the driveway daily to assist you. Counselors will be at all three locations to assist the campers getting into and out of cars.

[Drop-Off and Pick-Up section - pages 8 & 9 \(includes traffic flow diagram\)](#)

[Junior Camp Information - page 11](#)

[Information for ALL OTHER CAMPS - page 12](#)

[Campus Map - page 15](#)

IMPORTANT LINKS

[Camp Portal](#)

[Camp Website](#)

CONTACTING THE CAMP OFFICE

E-mail: summercamp@friendsbalt.org

Phone: 410-649-3218 or 410-649-3209

Office Hours: 10:00 am – 4:00 pm – during the school year
 8:00 am – 5:15 pm – during the 8-week camp session

The Camp Office is located on the upper level of the Business/Development Office Building (marked 14 on the campus map). Enter through the white exterior door at the top of the ramp. There is a drop-box located next to the white door. Parking is available in the visitor's lot marked "P3" on the campus map ([page 15](#)).

EARLY CLOSURE/EMERGENCY COMMUNICATION

Announcements about early closures or other emergencies will be posted on the camp's website (www.fscamp.org), and shared on our social media accounts. Cancellations and early closures will also be shared with WBAL TV/radio, WMAR, WJZ, and FOX 45. An email will also be sent to the parent email on file.

STAY INFORMED

Camp Website – the best source for information: www.fscamp.org

Summer Snapshot – our weekly newsletter posted weekly on our website

Notes Home – check your camper's bag daily

Email – periodically sent with important information and reminders

Social Media – follow us on Facebook, X, and Instagram

FREQUENTLY ASKED QUESTIONS

Answers to many FAQs can be found on our website:

[VIEW FREQUENTLY ASKED QUESTIONS](#)

ENROLLMENT & PAYMENT INFORMATION

Note: Registration is not complete until the Camp Office has received the Camper Health & Information Record.

Families can view a copy of their current registration and financial statement in the [Camp Portal](#).

Detailed enrollment and payment information is available online:

www.friendsbalt.org/community/summer-at-friends/our-policies

CAMP MEET & GREET

Stop by campus on **Saturday, May 31**, for a tour of our camp facilities. Members of our Camp Office staff will be available to answer questions and to show you where you will be dropping off and picking up your camper each day. Attendance is optional.

Junior Campers – 10 am in front of the Alumni Center - marked “#12” on campus map (**page 15**)

ALL OTHER CAMPERS – 11 am in front of the Alumni Center - marked “#12” on campus map (**page 15**)

Please note: Group placements have already been made for all campers. Families will receive an email indicating camper group placements and enrollment dates. We are unable to change groupings or enrollments at this event.

CALENDAR

The Summer Camp calendar is available online at www.friendsbalt.org/community/summer-at-friends/camp-calendar and is updated throughout the camp season.

JUNETEENTH HOLIDAY

FRIENDS SCHOOL IS CLOSED ON THURSDAY, JUNE 19.

INDEPENDENCE DAY HOLIDAY

FRIENDS SCHOOL IS CLOSED ON FRIDAY, JULY 4.

Note: Fees are not prorated for the weeks of June 16 or June 30.

SWIM PROGRAM

Only campers who have the swim permission section marked “yes” on their camp enrollment applications will be allowed to participate in the swim program (instructional or recreational). **If you marked this section “no”, your child will not be permitted in the pool.**

Tech Tapas, Junior, Intermediate, Senior, and Sports Campers have daily instructional swim classes. All other campers have daily recreational swim times.

Our swim program guidelines:

1. The pool is open and instructional/recreational swim classes are held as scheduled when it is raining.
2. The pool is closed and evacuated and swim classes are cancelled during thunderstorms or whenever our Swim Director determines it is necessary to close the pool and/or cancel classes.
3. **All Campers must go to the pool with their group at their assigned time.**

4. Unless the Swim Director has received a note indicating that a camper is not to participate in swim lessons (for the day or for a given time period), **all campers are expected to participate in the instructional swim program.**
5. All campers participating in instructional or recreational swim will be evaluated and classified as to swimming ability prior to participating in any water activity. Campers will then be assigned to swim in appropriate areas/groups.

BIRTHDAYS

Summer at Friends recognizes camper and staff birthdays as part of our regular camp activities. Following our current safety protocols, parents should not bring treats to share. We cannot serve treats to the campers.

FOOD

Lunch, snack, and beverages are provided for all campers! The School's food service company prepares food and beverages for each camp group. The menu is included in this handbook (**Page 14**). The menu is subject to change and will be updated/published each week in the camp newsletter (also available online: www.fscamp.org).

Campers with special food preferences or specific dietary needs may bring their own non-perishable food. (Refrigeration is not available.) ***Note: Campers may not order a partial lunch. If campers bring their own lunch, no other food or beverage will be provided for them at lunchtime. Campers who bring lunch from home may order the afternoon snack separately.***

For those children who bring lunch and/or snack from home, please follow these guidelines: Non-perishable food should be packed in an insulated lunch bag. Cold packs are suggested, as refrigeration is not available. Some suggested food items are: sunflower butter sandwiches or crackers, individual cans of tuna or fruit, fresh or dried fruit, raw vegetables, applesauce, and trail mix/granola bars. **Campers are not permitted to bring peanuts, peanut products, peanut butter or glass bottles in their lunches.**

Peanut Aware: Summer at Friends follows a lunch and snack protocol which is 'peanut aware'. The awareness provides an opportunity for school and home to partner around the allergy to support the child within the Friends School environment. Prior to the start of camp, parents complete an allergy plan and medication administration authorization form. Please contact the Camp Office if you would like more information about our Peanut Aware policy.

If you do NOT want your child to receive any food from camp, please mark this on the Food Program Form in the Camp Portal.

Campers are not permitted to use on-campus vending machines or purchase additional items in the Dining Hall.

MEDICAL INFORMATION

The Health Suite is located at the front of the campus between the Lower School and Forbush buildings (marked **2A** on the campus map on page 15). It is accessible from the front and the back of the building. Signage will direct you. **The Health Suite phone number is 410-649-3243.**

The nurse or First Aid staff member is available during regular camp hours to speak with parents of campers with any health concerns and/or medications that must be administered during camp hours. If you need to speak to the nurse before camp starts, please call the Camp Office at 410-649-3218 to leave a message, and the nurse will contact you.

Camper health forms, medication administration forms, and medical action plans must be submitted annually.

If medication administration is necessary during camp hours for your child, please call the Camp Office at 410-649-3218 to request a Medication Packet that includes the necessary forms. It is required that the first

dose of a medication be given at home with the exception of an Epipen. (Most antibiotics can be given effectively 2 or 3 times a day outside of camp hours.)

In order for ANY medication, prescription OR nonprescription/Over the Counter (OTC), to be given in camp, we require the following:

Medication Administration Authorization Form - completed by the physician or prescriber with physician/prescriber's AND parent/guardian's signature(s). This form should be completed and returned before your child starts camp. The Camp Nurse will review and make sure the Authorization Form is complete. Physician/prescriber authorization is required for each medication for each child. A new form is required each time there is a change to the original authorization on file. ***Parents/guardians must supply the medication(s).***

- **Prescription Medication** (including inhalers and Epipens) must be in the original container labeled by the pharmacist or prescriber. The label must state: Patient's Name, Prescription Number, Date Filled, Name of Medication, Directions for Use, and Prescriber's Name.
- **Inhalers and Epipens** may be carried by a camper and self-administered ***IF*** authorized in the **Medication Administration Authorization Form**. An extra inhaler or Epipen should be supplied by the parent/guardian and kept in the Health Suite. *(No other prescription medications may be carried or self-administered by a camper.)* All inhalers and Epipens must be in the original container labeled by the pharmacist or prescriber.
- **Asthma Action Plan** – if your child has Asthma, a physician/prescriber must complete and sign the **Asthma Action Plan and Medication Administration Authorization Form**. Parent/guardian authorization is required on **Page 2 Section III**. If a camper needs to carry an Epipen or inhaler at all times, the **Asthma Medication Administration Authorization Form Page 2 Section IV** must be completed. Parents should supply inhaler and any other medication in the original container labeled by the pharmacist or prescriber.
- **Allergy Action Plan** - If your child has a severe allergy to *bee stings, peanuts, tree nuts or other allergen*, a physician/prescriber must complete and sign the **Allergy Action Plan Form** and the **Medication Administration Authorization Form**. A parent/guardian must sign after the physician/prescriber completes these forms. If a camper needs to carry an Epipen at all times, the **Medication Administration Authorization Form Page 2 Section III** must be completed. Parents should supply Epipen and any other medication in the original container labeled by the pharmacist or prescriber.
- **Medical emergency action plans are also required for campers with diabetes or seizures.** If medication is required during camp hours, a physician/prescriber must complete and sign the **Medication Administration Authorization Form** and a parent/guardian signature is also required. Parents should supply all medication(s) in the original container.
- Medical action plans may be required for campers who have other identified medical problems which could require specific medical treatment and supervision, emergency medication or an emergency plan of action. Please contact the Camp Nurse if you have questions or concerns about your camper.
- **Nonprescription/Over the Counter (OTC) medications** must be in the original container with the instructions for use. Please put your child's name on the container. Campers may not carry or self-administer nonprescription/Over the Counter (OTC) medications. A **Medication Administration Authorized Form** (completed and signed by physician/prescriber and parent/guardian) is required for each OTC medication to be administered at camp.
- **Parent/guardian must bring medication(s) to camp and give the medication(s) to the Camp Nurse or adult staff member.** Please do not send medication with your camper or in backpacks.
- **Campers may not carry medications with them to or from camp.**
- **Final Disposition of Medication: Parent/guardian must collect any unused medication at the end of the camp session.** If not collected by the last day of camp, medication will be destroyed.

HEALTH & SAFETY POLICY

Summer at Friends has established communicable disease safety protocols. These protocols and policies are subject to change at any time. Camper and staff safety is our priority. Changes in federal, state and local regulations, restrictions, and guidelines may cause us to update our safety protocols, or to cancel or alter any program, schedule, or activity at any time. Summer at Friends follows current Friends School, CDC, Maryland and Baltimore City Health Department/Government regulations, restrictions, and guidelines.

[Our current Health and Safety Policy is available on our website.](#)

ILLNESS AND CAMP ATTENDANCE

Daily Health Screenings: Prior to coming to campus each day, Summer at Friends expects families to closely monitor their campers for fever and other symptoms of illness. Do not send campers to campus if they are exhibiting ANY signs of illness. A camper with any symptoms of illness will not be admitted to camp. Please contact the Camp Office or the Camp Nurse if your child will be absent due to illness.

Any camper who develops any of these symptoms during the camp day will be taken to the Health Suite. Parents will be contacted and will need to pick up their camper within one hour of notice:

- A fever of 100.0 degrees or higher - Campers must be fever free (without fever reducing medication) for 24 hours before returning to camp.
- Head Lice - Campers will need to be picked up from camp and be treated. The following day, they may return - please have them see the nurse for a head check. If live lice are found, they will need to return home for further intervention.
- Diarrhea and/or vomiting - Campers must be symptom free for 24 hours prior to returning to camp.
- Conjunctivitis (pink eye) - After diagnosis, campers must remain home for 24 hours after the start of medication, and have no discharge present.
- Other symptoms of respiratory illness, stomach/intestinal illness, or skin rashes
(Campers diagnosed with ringworm *on the scalp* must remain home until oral prescription medication is started. Campers with ringworm elsewhere on the skin may attend camp as long the area can be covered.)

If a child is absent from camp for 2 or more consecutive days for health reasons, a note from parent and/or health care provider must be brought to the nurse when the child returns. The note must state the nature of the illness and/or injury and give permission for camper to return to regular or restricted activities.

View our **ENHANCED SAFETY PROTOCOLS** on our website: www.fscamp.org

[View our Health and Safety Policies](#)

CAMPER HEALTH & INFORMATION RECORDS

All participants in Friends School's Summer Camp are required by state law to have a Camper Health Record **ON FILE PRIOR TO ATTENDANCE**. **Complete the Camper Health & Information Record in the Camp Portal by MAY 31st.** Campers without health forms will not be allowed to participate in **ANY** activity until we receive the form! This means that any camper without completed forms will be separated from other campers and kept in a designated area, with no activities, until the forms are received or until a parent arrives to collect the camper from campus! **NO EXCEPTIONS!** Friends School reserves the right to require additional information, following receipt of the health form, that may cause the School to specify terms for acceptance, or deny admission if the Summer at Friends program determines that it cannot reasonably meet the needs of an individual camper. Therefore, **REGISTRATION WILL NOT BE COMPLETE UNTIL THIS FORM IS RECEIVED.** (See "Medical Information" on page 3.)

Please login to the Camp Portal to update your camper's emergency contact information and to update the list of people authorized to collect your child from camp. If your transportation plans change, please notify the Camp Office.

VACCINATION AND IMMUNIZATION INFORMATION

COVID-19 Vaccination is not required.

Age-appropriate Immunizations: Maryland Department of Health requirements are listed below:

Campers who reside **OUTSIDE** the United States, a United States territory, or the District of Columbia must also submit a Maryland Immunization Certificate (MDH-896) which has been completed and signed by the camper's physician/health care provider. **Contact the Camp Office for this form: 410-649-3218 or summercamp@friendsbalt.org**

Vaccine information continues on page 6

Campers who reside **WITHIN** the United States, a United States territory, or the District of Columbia must provide a list of exemptions IF they **have not** received all age-appropriate immunizations or do not have natural immunity to the disease. A list of required vaccines for the current school year can be found at: <https://health.maryland.gov/phpa/OIDEOR/IMMUN/Pages/back-to-school-immunization-requirements.aspx>

Exclusion During Vaccine-Preventable Disease Outbreak: Any camper who is not vaccinated or who does not have natural immunity to the disease cannot attend camp during the disease outbreak.

SUNSCREEN

To comply with Maryland Department of Health regulations for licensed day camps, authorization from the parent/guardian must be obtained before applying sunscreen at camp. The parent authorization must include the BRAND of sunscreen to be used by the camper and indicate whether staff members may assist the camper in the application of sunscreen.

The Sunscreen Permission Form is available in the Camp Portal and must be completed for any camper who will be using sunscreen at camp. The initial Sunscreen Permission Form is completed in the Camp Portal. This form is also available online because it needs to be updated whenever a new or different brand of sunscreen is sent to camp. (www.fscamp.org)

- We encourage the use of sunscreen by all campers attending Summer at Friends day camps.
- The completed and signed Sunscreen Permission Form must be received by the Camp Office BEFORE a camper is allowed to apply sunscreen during camp hours AND before any staff member is allowed to assist a camper with the application of sunscreen.
- If parents/guardians want camp staff members to assist their child in applying sunscreen, permission must be given on the permission form. If that section of the permission form is left blank, we will consider that a denial of permission.
- The permission form must include the BRAND of the sunscreen container provided for use at camp.
- Camp **WILL NOT** supply sunscreen to campers.
- Sunscreen **MUST** be provided by the parent/guardian.
- Campers **MAY NOT** share sunscreen.
- Campers are not permitted to assist each other in the application of sunscreen.
- Most campers should be able to apply sunscreen on their own with minimal or no staff assistance.
- It is the parents'/guardians' responsibility to ensure that their child has the BRAND of sunscreen indicated on the permission form. **If the wrong BRAND of sunscreen is inadvertently sent to camp, THAT SUNSCREEN CANNOT BE USED BY OR APPLIED TO THE CAMPER.**
- Sunscreen containers sent to camp should be **CLEARLY LABELED WITH THE CAMPER'S NAME.**
- Parents/guardians are encouraged to apply sunscreen to their child before the child arrives at camp for the day.
- If parents/guardians have granted permission for sunscreen application, camp staff members will ask campers to apply sunscreen, and will assist campers in applying sunscreen, at various times throughout the camp day.

PACKING FOR CAMP



☹ **Campers should be dressed in play clothes.** (Lightweight clothing is recommended on hot days because campers spend part of each day outdoors.)

☹ **Campers SHOULD NOT WEAR** watches or jewelry. Friends School is not responsible for loss of or damage to personal property during the operation of its camp program.

☹ Information about special theme days and spirit days will be distributed in the weekly newsletter, available on our website. A list of Weekly Themes is included on **page 18**.

☹ **Campers should bring:** sunscreen*, a towel, swimsuit, sandals or water shoes to be worn to the pool, a bag to bring home wet swimsuit and towel, and a backpack to store all their clothing and belongings. Swim clothes should be taken home daily to be laundered. We recommend appropriate swimwear that safely and comfortably allows movement, such as one-piece swimsuits, swim shirt, and board shorts/swim shorts. *See "Sunscreen" section for our Sunscreen Policy. See camp sections below for information specific to each camp.

☹ **Campers should wear soft-soled athletic/tennis shoes with closed heels and toes.** Sandals should be worn only to the pool. This helps decrease the number of foot injuries.

☺ A **brimmed hat or visor** is strongly recommended for all campers because they will be outside throughout each camp day.

☺ **Campers should bring a raincoat** each day to be prepared for inclement weather.

☺ **Campers should bring a water bottle** that may be refilled on campus.

☺ **ALL PERSONAL ITEMS** (towels, swimsuits, shoes, underwear, jackets, water bottles, lunch boxes, backpacks, etc.) SHOULD BE PLAINLY MARKED WITH THE CAMPER'S NAME. Every effort will be made to return marked items to their owner.

☺ **LOST & FOUND BOXES** are located on campus. Please notify the counselor if your camper is missing anything. Items not collected from the Lost & Found Boxes by the last day of each session will be donated to a charity.

☺ **CAMPERS SHOULD NOT BRING:** money, electronic equipment (cell phones, iPods, iPads, laptops, electronic games, e-readers, etc.), toys or valuables (such as trading cards, Pokémon cards, or baseball cards). Friends School is not responsible for loss of or damage to personal property during the operation of its camp program. Valuables should not be brought to campus!

CELL PHONE USE AT CAMP

Campers are not allowed to use cell phones during the camp day. If cell phones are brought from home, they must be turned off and stored in the camper's backpack throughout the day. Parents/guardians who need to contact their children should call the Camp Office, and a message will be delivered. Camp directors or the Camp Nurse will assist any camper who needs to contact a parent/guardian.

CAMP EXPECTATIONS

In accordance with the Quaker philosophy of Friends School, our Summer at Friends program strives to instill feelings of self-worth and confidence in every camper and to encourage respect, cooperation and consideration of others. We celebrate diversity and believe in the unique worth of each individual. We have guidelines in place to promote camper and staff safety. Campers, staff, and parents must all work together to ensure that camp is a fun place to be. By following these simple rules, we will all benefit from the camp experience.

CAMPER EXPECTATIONS

Campers can expect...

- to be greeted each day with respect, excitement, and new challenges
- counselors to define rules, expectations, and responsibilities
- fair and equal treatment from other campers and all staff members

Campers are expected to...

- have fun!
- be safe!
- stay with their groups at all times
- follow directions
- try something new and engage in activities
- keep hands and feet to themselves
- use appropriate language
- ask questions
- talk with a counselor or director if they have any concerns



SUMMER at Friends

These expectations and any consequences for not following them are shared with campers on their first day, with reminders throughout the camp season.

Thanks for helping keep summer FUN!

DROP-OFF AND PICK-UP

All camp programs start at 8:45 am. Drop-off time begins at 8:30 am when counselors are available to supervise campers. Please do not leave your child on campus prior to 8:30 am. Friends School accepts no responsibility for campers brought to campus before the hours of the program(s) in which they are enrolled.



DROP-OFF PROCEDURE:

Junior Campers - in front of our Pre-Primary Building. Traffic going to Junior Camp should stay to the left along the main driveway and continue past the traffic circle to the circle in front of the Pre-Primary Building. Stay in your vehicle; counselors will assist you.

Intermediate Campers - along the main driveway at the Lower School building. Traffic should move all the way to the right and follow the signs for Lower School drop-off/pick-up. Do not use the middle lanes. Stay in your vehicle; counselors will assist you.

Senior, Sports, Fine Arts, and Technology Campers - in front of the Middle School Building. Traffic should stay in the middle lane along the main driveway and turn right into the Middle School parking lot loop. Stay in your vehicle; counselors will assist you.

DO NOT park in the Middle School lot.
DO NOT block the entrance to the Middle School loop.



PICK-UP PROCEDURE:

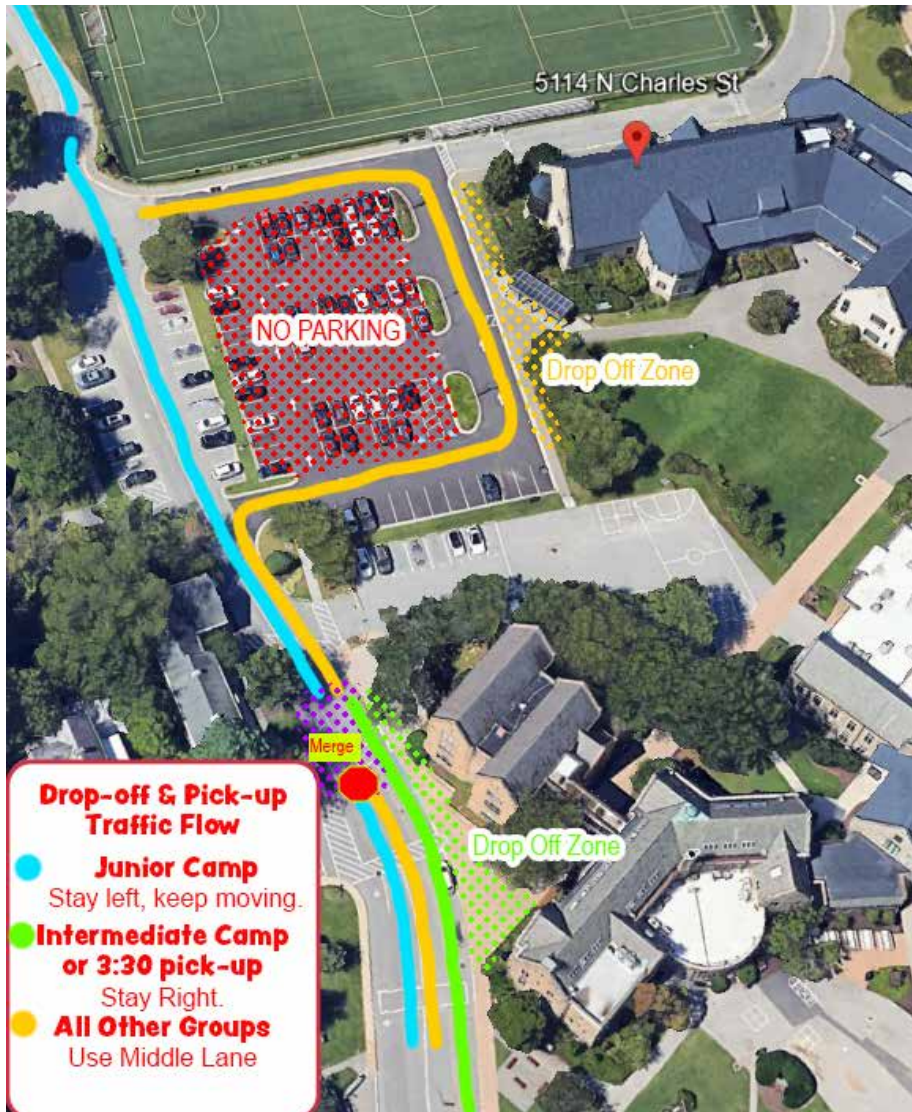
See below for pick-up times and locations.

If your camper is registered for the "long day option" in Senior, Sports, Fine Arts, or Technology Camp, they have been assigned to an afternoon group: Orange, Blue, Green or Purple. This information can be found in your confirmation letter. Please note the group name and color on your pick up slip!

Please complete a Camper Pick-Up form (included in this handbook on **page 17**) and be prepared to hand it to the counselors at pick-up time each day. Each person authorized to pick up your camper should have a Camper Pick-Up form. The form will be returned to you each day. Forms will be available if you do not have one, but we will need to verify that you are authorized to pick up the camper.

DO NOT RETURN THIS FORM TO THE CAMP OFFICE!

Location	8:30 am Drop-off	3:30 pm Pick-up	5:00 pm Pick-up
Pre-Primary Traffic Circle <i>(Use left lane on the driveway)</i>	Junior A Junior B Junior C Junior D Junior E	Junior D	Junior A Junior B Junior C Junior E
Middle School Parking Lot Loop <i>(Use center lane on the driveway)</i>	Senior I + II Sports Camp 1 + 2 Visual Arts Imagination Alive/Take Two Tech Tapas Builders & Makers/Pix & Flix Robots & Rockets	<i>Not used</i>	Senior I Orange Group Blue Group Green Group Purple Group
Lower School Friendship Wall <i>(Use right lane on the driveway)</i>	Intermediate 1 Intermediate 2 Intermediate 3 Intermediate 4 Intermediate 5 Intermediate 6	Intermediate 6 Visual Arts Imagination Alive/Take Two Tech Tapas Builders & Makers/Pix & Flix Robots & Rockets Sports Camp 1 + 2 Senior II	Intermediate 1 Intermediate 2 Intermediate 3 Intermediate 4 Intermediate 5



Drop-off and pick-up for **Junior Camp** will be in front of our Pre-Primary Building. Traffic going to Junior Camp should stay to the left along the main driveway and continue past the traffic circle to the circle in front of the Pre-Primary Building.

Drop-off for **Senior, Sports, Fine Arts and Technology Camps** will be in the Middle School parking lot loop. Pick-up for Long Day Campers (5:00 pm) in these groups will also be in the Middle School loop. Traffic should stay in the middle/through lane along the main driveway and turn right into the Middle School parking lot loop. Please do not block the entrance to the Middle School lot.

Pick up for **Senior, Sports, Fine Arts and Technology Camps** departing campus at 3:30 pm will be at the Lower School. Stay in the right most lane when entering campus and follow staff instructions.

Drop-off and pick-up for all **Intermediate** groups will be along the main driveway at the Lower School Building. Stay in the right most lane when entering campus and follow staff instructions.

For detailed camper drop-off and pick-up information, please see the directions listed on the following pages under each specific camp.

LATE PICK-UP FEE

There is no Extended Day service this summer. Parents must make arrangements to collect their campers on time each day.

Camp ends promptly each day. Pick-up times are:

3:30-3:45 pm for campers enrolled in Sessions A and/or B

5:00-5:15 pm for campers enrolled in:

*An 8-week Super Session, Sessions A and/or B Long Day, or
Long-Day-Option for Fine Arts, Technology, and Sports*

All campers must be picked up by the end of their scheduled camp day.

A Late Pick-Up Fee of \$35 per quarter hour per family will be charged for campers who are not collected on time.

Continued on Page 11

JUNIOR CAMP

Sessions A and B; Sessions A and B Long Day; Super Session

These campers should be delivered to and collected from the Pre-Primary Building. (See **11A** on the campus map on **page 15**.)

These campers will be using the entire Pre-Primary Building--with each group having an assigned room. **The regular camp hours are 8:45 am to 3:30 pm for Session A and B campers; and 8:45 am to 5 pm for Session A and B Long Day and for Super Session campers.** Drop off starts at 8:30 am, and definite arrangements must be made to pick up children promptly each day. There is no Extended Day service.

There will be a wide variety of daily activities. If, for any reason, your child is not to participate in some of the regular activities (swimming, etc.), send a **written excuse** to the Director on the day that participation is not allowed. If a camper is being picked up by anyone other than the usual parent or carpool, please send a **written note** to the Camp Director and be sure that person is on your list of people authorized to pick up your camper.

LATE ARRIVALS: If you arrive on campus after 8:45 am, park in the Pre-Primary circle; remain in your car. Call the Jr. Camp Office - 410-649-3225. A staff member will come to collect your camper as quickly as possible, and we appreciate your patience.

EARLY DISMISSALS: If your child needs to leave camp other than at the regular time, please email the Camp Office: summercamp@friendsbalt.org. When you arrive on campus, **park in the Pre-Primary circle, remain in your car. Call the Jr. Camp Office - 410-649-3225, and a staff member will bring your camper to the car. Parents must complete and sign a Camper Pick-Up form.** *Note - it will take a few minutes to collect your camper and travel to your car. Please plan accordingly.

PLEASE NOTE: *Early pick-up requests must be for a time EARLIER THAN 2:30 pm for Session A and B Campers. Early pick-up for Long Day or Super Session campers must be for a time earlier than 2:30 pm or after 4:00 pm.*

All campers will receive a daily snack and lunch. (See “Lunch Menu” and “Food” sections of this handbook.) Campers will receive a camp T-shirt. Junior Campers should bring a large towel (or small blanket) in a plastic bag or backpack to be used for quiet rest time. That towel should be taken home at the end of each week to be laundered. The Junior Camp program includes instructional swimming; **please see “Swim Program” and “Packing for Camp” sections of this handbook.** All items brought to camp should be clearly marked with the camper's name.

If you need to speak with a director or counselor, please call to make an appointment or to leave a message requesting a return call. Staff members do not have time to meet during drop-off and pick-up times when they are responsible for supervising campers.

DROP-OFF AND PICK-UP For Junior Camp:

Drop-off time is 8:30-8:45 am for all campers. Drop-off begins promptly at 8:30 am. There is no AM Extended Day service, and no staff will be available to assist you prior to 8:30 am.

Pick-up time is: 3:30-3:45 pm for Session A and Session B Campers

5:00-5:15 pm for Session A and Session B Long Day and Super Session Campers

Campers must be collected promptly at the end of their camp day. There is no PM Extended Day service. See Late Pick-Up Fee information on page 10 of this handbook.

Drop-off and pick-up will be at the circle in front of the Pre-Primary Building. Counselors will collect children there at drop-off time and bring the children there at pick-up time. Parents should use the main driveway from Charles Street, use the left lane and continue to the Pre-Primary Building where the line forms. Parents should remain in their vehicles and leave their children with the counselor at the drop-off point. **PARKING IS PROHIBITED IN FRONT OF THE PRE-PRIMARY BUILDING.** Also see Drop-Off and Pick-Up Information on Page 8.



Please complete the enclosed Camper Pick-Up form on page 17 and be prepared to hand it to the counselors at pick-up time. DO NOT RETURN THIS FORM TO THE CAMP OFFICE.

INTERMEDIATE, SENIOR, SPORTS, TECHNOLOGY*, and FINE ARTS* CAMPS

Sessions A and B; Sessions A and B Long Day; Super Sessions

Children enrolled in these camps will be using the entire Friends School campus, but each group will have an assigned area in one of the buildings.

The regular camp hours are 8:45 am to 3:30 pm for Session A and B campers, and 8:45 am to 5 pm for Session A and B Long Day and for Super Session campers. Drop off starts promptly at 8:30 am, and definite arrangements must be made to pick up children promptly each day. There is no Extended Day service.

There will be a wide variety of daily activities. If, for any reason, your child is not to participate in some of the regular activities (swimming, etc.), send a **written excuse** to the Camp Office on the day that participation is not allowed. If your child is being picked up by anyone other than the usual parent or carpool, please send a **written note** to the Camp Office and be sure that person is on your list of people authorized to pick up your camper.

LATE ARRIVALS: If you arrive on campus after 8:45 am, park along the painted curb on the right side of the main driveway across from the Camp Office. Remain in your car and call the Camp Office - 410-649-3218. A staff member will come to collect your camper as quickly as possible, and we appreciate your patience.

EARLY DISMISSALS: If your child needs to leave camp other than at the regular time, please send a **written note** to the Camp Office. When you arrive on campus, **park along the painted curb on the right side of the main driveway across from the Camp Office**. Remain in your car and call the Camp Office - 410-649-3218. A staff member will bring your camper to the car. Parents must complete and sign a Camper Pick-Up form. *Note - it will take a few minutes to collect your camper and travel to your car. Please plan accordingly.

PLEASE NOTE: *Early pick-up requests must be for a time EARLIER THAN 2:30 pm for Session A and B Campers. Early pick-up for Long Day or Super Session campers must be for a time earlier than 2:30 pm or after 4:00 pm.*

All campers will receive a daily snack and lunch. (See “Lunch Menu” and “Food” sections of this handbook.) Campers are not permitted to use on-campus vending machines or purchase additional items in the Dining Hall. Campers should not bring cash to campus. Summer at Friends is not responsible for lost cash or vending machine errors.

Campers will receive a camp T-shirt. All of these camp programs include swimming; **please see “Swim Program” and “Packing for Camp” sections of this handbook**. All items brought to camp should be clearly marked with the camper’s name.

Each camp group has a designated, air-conditioned, indoor classroom space for group activities and inclement weather day activities.

If you need to speak with a director or counselor, please call to make an appointment or to leave a message requesting a return call. Staff members do not have time to meet during drop-off and pick-up times when they are responsible for supervising campers.



SPORTS Campers should bring a nut-free morning snack. (Lunch and afternoon snack are provided.) Information regarding any special equipment needed for camp will be shared weekly as needed.



A long-day option (until 5 pm) is available for Sports, Technology, and Fine Arts Camps; however, your camper must be pre-registered for this option. No drop-ins! *Long-day option groups are different than regular camp-day groups. These groups are labeled Orange, Blue, Green or Purple and can be found in your confirmation letter.*

***Creative Technology Camps include:** Tech Tapas, Robots & Rockets, Pix & Flix, and Builders & Makers.

***Fine Arts Camps include:** Visual Arts Camp, Imagination Alive, and Take Two.

DROP-OFF AND PICK-UP For Intermediate Camp:

Drop-off time is **8:30-8:45 am** for all campers. Drop-off begins promptly at 8:30 am. There is no AM Extended Day service, and no staff will be available to assist you prior to 8:30 am.

Pick-up time is: **3:30-3:45 pm for Session A and B Campers**
5:00-5:15 pm for Session A and B Long Day and Super Session Campers

Campers must be collected promptly at the end of their camp day. There is no PM Extended Day service. See Late Pick-Up Fee information on page 10 of this handbook.

Drop-off and pick-up will be along the main driveway near the Lower School building. Counselors will collect children there at drop-off time and bring the children there at pick-up time. Parents should use the main driveway from Charles Street and immediately move to the right lane, allowing other cars to continue down the driveway. Follow the signs for Lower School drop-off/pick-up. **Parents should remain in their cars while waiting. Campers should only enter/exit vehicles on the passenger's side by the curb. PARKING IS PROHIBITED ALONG THE MAIN DRIVEWAY.**

Also see Drop-Off and Pick-Up Information on Page 8.



Please complete the enclosed Camper Pick-Up form on page 17 and be prepared to hand it to the counselors at pick-up time. DO NOT RETURN THIS FORM TO THE CAMP OFFICE.

DROP-OFF AND PICK-UP For Senior, Fine Arts, Sports and Technology Camps:

Drop-off time is **8:30-8:45 am** for all campers. Drop-off begins promptly at 8:30 am. There is no AM Extended Day service, and no staff will be available to assist you prior to 8:30 am.

Drop-off will be in the Middle School Parking Lot loop. Counselors will collect children there at drop-off time. Parents should use the main driveway from Charles Street and immediately move to the middle lane, allowing other cars to continue down the driveway; turn right into the Middle School Parking Lot loop. **Parents should remain in their cars while waiting to drop off or pick up children. Parking is prohibited in the Middle School lot.**

Counselors will bring children to the pick-up location.

Pick-up time is:
3:30-3:45 pm for Session A and B Campers Pick-up for those leaving at 3:30 pm will be at the **Lower School Friendship Wall**. Use the right lane when entering Campus.

5:00-5:15 pm for Session A and B Long Day Campers (Orange, Blue, Green, Purple) Pick-up for those leaving at 5:00 pm will be at the **Middle School Parking Lot loop**. Use the same instructions as drop-off.

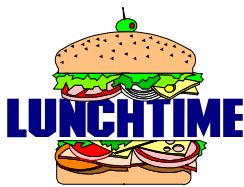
Campers must be collected promptly at the end of their camp day. There is no PM Extended Day service. See Late Pick-Up Fee information on page 10 of this handbook.

Campers should only enter/exit vehicles on the passenger's side. **PARKING IS PROHIBITED ALONG THE MAIN DRIVEWAY and ALONG THE MIDDLE SCHOOL PARKING LOT LOOP and PARKING LOT.**

Also see Drop-Off and Pick-Up Information on page 8.



Please complete the enclosed Camper Pick-Up form on page 17 and be prepared to hand it to the counselors at pick-up time. DO NOT RETURN THIS FORM TO THE CAMP OFFICE.



Summer at Friends LUNCH MENU 2025

WEEK #1

Monday
Tuesday
Wednesday
Thursday
Friday

JUNE 16 - JUNE 20

Grilled Cheese
Roast Beef
Turkey
CLOSED FOR JUNETEENTH HOLIDAY
Chicken Tenders

WEEK #5

Monday
Tuesday
Wednesday
Thursday
Friday

JULY 14 - JULY 18

Pasta with Marinara or Meat Sauce
Ham & Cheese
Turkey Club Wrap
Chicken Tenders
Cheese Quesadillas

WEEK #2

Monday
Tuesday
Wednesday
Thursday
Friday

JUNE 23 – JUNE 27

Cold-Cut or Veggie Sub
Macaroni & Cheese
All Beef Hot Dogs
Turkey Club Wrap
Cheese Flat Bread Pizza

WEEK #6

Monday
Tuesday
Wednesday
Thursday
Friday

JULY 21 - JULY 25

Turkey & Cheese
Cheese Flat Bread Pizza
Roast Beef
Chicken Ranch Wrap
Cold-Cut or Veggie Sub

WEEK #3

Monday
Tuesday
Wednesday
Thursday
Friday

JUNE 30 - JULY 4

Cheese Quesadilla
Pasta with Marinara or Meat Sauce
Turkey & Cheese
Chicken Ranch Wrap
CLOSED FOR INDEPENDENCE DAY

WEEK #7

Monday
Tuesday
Wednesday
Thursday
Friday

JULY 28 – AUGUST 1

Turkey
Mac and Cheese
Ham & Cheese
Chicken Tenders
Grilled Cheese

WEEK #4

Monday
Tuesday
Wednesday
Thursday
Friday

JULY 7 - JULY 11

Ham & Cheese
Chicken Tenders
Turkey
Roast Beef
Tacos – meat or veggie

WEEK #8

Monday
Tuesday
Wednesday
Thursday
Friday

AUGUST 4 - AUGUST 8

Pasta with Marinara or Meat Sauce
Turkey
Cheese Quesadilla
Chicken Ranch Wrap
End of Camp Celebration:
Hamburgers/Veggie Burgers;
All Beef Hot Dogs

ALL LUNCHESES WILL INCLUDE: ENTREE, A BEVERAGE, A FRUIT ITEM (fresh fruit, applesauce, fruit cups, etc.) and **A SIDE ITEM** (pudding cups, chips, cookies, pretzels, etc.). Sandwiches will be served on a variety of breads, wraps, and rolls. **Daily snack** will be a fruit or side item (different than the items served with lunch that day) and water.

Campers will place their own lunch order daily during morning attendance.

In place of the daily entree, campers may request an alternative sandwich – either American Cheese, Sunflower Butter, or Sunflower Butter with Jelly. (These are the only alternative options.)

Campers with special food preferences or specific dietary needs may bring their own food. (Refrigeration is not available. Please see “Food” Section of the Parent Handbook.) ***Note: Campers may not order a partial lunch. If campers bring their own lunch, no other food or beverage will be provided for them at lunchtime.***



SUMMER CAMP

CAMPUS MAP KEY

Buildings Used by Camp Groups

2	Lower School	
2A	Health Suite	
3	Forbush Building	
3A	Forbush Building Auditorium	
7	Middle School	
8	Gymnasium Building	
8A	Gymnasium Building	Dining Hall
11	Pre-Primary Building	Junior Camp
11A	Multipurpose Room	Junior Camp
12	Zamoiski Alumni Center	Camp Meet & Greet location
14	Camp Office	Upper level of the Business/Development Office Building (Enter building through upper level white door.)

P5 Parking for the Health Suite
Employee Parking

P3 Parking for Camp Office
Visitor Parking

P4 Parking for Camp Staff Members
Employee Parking

P2 Parking for Junior Camp Staff Members and Employees



AED locations in campus buildings



Exterior AED location

Please park only in designated parking areas.

When on campus, please follow the drop-off and pick-up directions in the Parent Handbook.

Traffic staff will be on campus to assist you each day.

SUMMER AT FRIENDS - CAMPER PICK-UP FORM

CAMPER NAME: _____
One camper per form

CAMP/GROUP #: _____

VEHICLE COLOR: _____

MODEL: (PLEASE CIRCLE) CAR SUV VAN TRUCK OTHER

SESSION: (PLEASE CIRCLE) A B SUPER SESSION DATE: _____
Early Pick-up Only

NAME: _____
Printed name of person collecting this camper

Please complete this form and hand it to the counselor in the pick up line. Each person authorized to pick up your camper should have a completed form when they arrive on campus for pick up.



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Summer 2025

“Seasons of Fun!”

This summer we will explore the beauty, changes, and friendships that happen throughout the year! We will celebrate the variety of nature throughout the year, the joys of community, and a whole lot of summer fun! We will take advantage of our bountiful native gardens, diverse natural habitats, and spacious campus grounds as we explore themes of simplicity, community, and stewardship.

Camp Weekly Themes

Week 1:	A Frozen Wonderland
Week 2:	Spring Showers
Week 3:	Fireworks and Festivities
Week 4:	Fall, Fun, and Friends
Week 5:	Winter in July
Week 6:	Springtime Adventures
Week 7:	Spectacular Summer Fun
Week 8:	Sailing into the Sunset*

*** 10th Annual Camp Closing Ceremony at 2pm on August 8, 2025.**